

COVID-19 Safety Plan

In order to reduce the possibility of spreading the virus that causes COVID-19 Freedom Accounting Inc. has implemented the following safety protocols.

- We have limited the number of clients permitted in our offices to one at a time. Groups of up to 3 may be permitted with a pre scheduled appointment. Appointments are staggered to allow for thorough cleaning of common areas and surfaces. Online or phone meetings are encouraged.
- Staff are working from home on a rotating schedule to limit the office occupancy. Workstations are over 2 meters apart and are disinfected on a daily basis.
- Regular handwashing is encouraged among our staff. Hand sanitizer has been provided for staff and guests.
- Any staff or clients that have had symptoms of COVID-19 in the last 10 days are prohibited from entering our offices.
- Our staff have been trained to properly social distance when interacting with guests and each other. We ask that guests to our office do the same. Signage to this effect is clearly posted at both of our office locations.